



Teaching Assistant (primarily 1: 1 Support)

Person Specification

Areas under consideration	Essential requirements/qualities	Desirable requirements	Method of Assessment
SKILLS / KNOWLEDGE Organisational Awareness	<p>Q1. Good time management and organisational skills: the ability to prioritise and meet deadlines</p> <p>Q2. GCSE at grade C or above in English and Mathematics, or equivalent qualification</p> <p>Q3. Awareness of the responsibilities for promoting and safeguarding the welfare of young people</p>		References Application Interview
Professional Skills	<p>Q4. A current first aid certificate, or willingness to undergo training</p> <p>Q5. A current training certificate of how to manage epilepsy, or the willingness to undergo training.</p> <p>Q6. Support during lessons using specialist skills and knowledge to inspire the pupils</p> <p>Q7. Knowledge of how specific learning difficulties, including ASD, ADHD and other medical conditions can affect learning</p>	<p>d1. Experience of working with/or caring for SEND students ages 11-18 years</p> <p>d2. Experience with Microsoft Excel and Word</p>	Application Interview
Communication Skills	<p>Q8. Excellent interpersonal skills.</p> <p>Q9. Excellent communication skills.</p> <p>Q10. Ability to work independently or as part of a team</p>		References Application Interview
Personal attributes	<p>Q11. Suitable to work with children and safeguard their welfare</p> <p>Q12. Passionate about helping children with SEN and Disabilities</p> <p>Q13. Confident, enthusiastic and self motivated</p> <p>Q14. Patient and understanding of the needs of others</p> <p>Q15. A flexible approach to daily work schedules and willingness to show flexibility in the role</p> <p>Q16. A positive approach to personal development and training</p>	<p>d3. Willingness to assist with student supervision on trips or visits – local, national, International</p> <p>d4. A commitment to developing learning opportunities inside and outside of the classroom</p>	Application Interview
Job Related	<p>Q17. A genuine interest in Special Educational Needs and its benefit to pupils</p> <p>Q18. A willingness to support and attend occasional activities outside the</p>	<p>d5. A willingness to be involved in the extra curricular life of the College, e.g.</p>	Application Interview

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	normal College day such as the annual Open Evening and Morning, and school trips	by assisting with clubs	
Developing Self and Others	Q19. Commitment to Continuing Professional Development Q20. Commitment to high standards and a willingness to work hard: the more you are prepared to put in, the more you will get out in terms of personal and professional satisfaction;	d6. Evidence of Commitment to CPD	Application Interview

- Q11. A well reasoned educational philosophy in tune with and supportive of the Catholic ethos of the College.
Q12. Creativity and flexibility.
Q13. Humour and integrity coupled with the ability to be systematic, methodical and efficient

Closing date for applications is noon 11th March 2021.